

**Location:** Nashville, TN 37243

**Status:** Full Time  
Employee

**Career Level:** TDOT Env. Studies  
Specialist—Historian

### COMPLETE YOUR APPLICATION AT

<http://www.tn.gov/hr/topic/employment-opportunities>

### CONTACTS

Phil Hodge, Manager 615-741-0977

Katherine Looney, Supervisor 615-253-2997

## Cultural Resources Overview

The Cultural Resources Section is responsible for ensuring that TDOT projects receiving federal funds, licenses, or permits comply with Section 106 of the National Historic Preservation Act and Section 4(f) of the U.S. Department of Transportation Act. The Section is staff with professional historians and archaeologists and based out of TDOT Headquarters in Nashville.

Cultural Resources staff works to identify historic properties that may be affected by TDOT projects. When such resources are identified, Cultural Resources staff assesses effects and work with internal and external stakeholders to avoid, minimize, or mitigate adverse effects. Key stakeholders include TDOT, Federal Highway Administration, State Historic Preservation Office, Tennessee Historical Commission, Tennessee Division of Archaeology, federally recognized American Indian tribes and nations, local governments, and members of the public.

## TDOT Env. Studies Specialist Cultural Resources Section

### POSITION SUMMARY

The Environmental Division is currently seeking a TDOT Environmental Studies Specialist to join the Cultural Resources Section. The successful candidate will be responsible for interpreting and applying federal historic preservation laws as they pertain to transportation projects and have the ability to write Section 106 documents and Section 4(f) statements of average difficulty.

### ESSENTIAL FUNCTIONS

- Review proposed transportation projects to ensure compliance with Section 106 and Section 4(f); write documents that are technically sound and meet the standards of both TDOT and the Tennessee State Historic Preservation Office (TN-SHPO).
- Coordinate with TDOT staff and external stake holder including, but not limited to, TN-SHPO, USACE and TVA.
- Conduct statewide field work for assigned projects in a professional manner that utilizes the most up-to-date methodologies to ensure resources are accurately identified.

### KNOWLEDGE, SKILLS AND ABILITIES

- Aptitude for maintaining a professional attitude and attention to detail while managing high volumes of projects.
- Excellent technical writing and verbal communication skills.
- Strong organizational, task, and time management, deductive reasoning, and analytical skills with the ability to prioritize and multi-task with attention to meeting project schedules.

### QUALIFICATIONS & REQUIREMENTS

Graduation from an accredited college or university with a bachelor's degree in history, historic preservation, or another historic preservation related field and one year of full-time historic preservation experience.

or

Graduate coursework in history, historic preservation, or another historic preservation related field may be substituted for the required experience on a year-for-year basis, to a maximum of one year (24 semester hours is equivalent to one year).

or

Qualifying professional cultural resources experience obtained as a Full-Time Tennessee Department of Transportation employee may be substituted for the required education, on a year-for-year basis, to a maximum of four years.